



A day in the Nursery

We offer four different sessions in the Nursery with a minimum sessions policy (four sessions for Half Monte children and six session for Top Monte children):

- Morning Session (8.30am – 12:30pm) – counts as one session
- Afternoon Session (12.30pm – 4.30pm) – counts as one session
- School Day Session (8.30am – 3:20pm) – counts as two sessions
- Whole Day Session (8.30am – 4.30pm) – counts as two sessions

7.30am	Wraparound care begins (needs to be booked in advance)
8.00 – 8.30am	Children can be dropped off between 8.00 and 8.30am and should be dropped directly at Nursery.
8.30am	Start of Nursery Morning Session, School Day Session and Whole Day Session . Please ensure all children attending these sessions arrive by 8.30am for registration.
11.30am	Lunch in the Nursery
12.30pm	Nursery Morning Session ends. Start of Nursery Afternoon Session . Please ensure children arrive by 12.30pm for registration.
3.00pm	Snack
3.20pm	School Day Session ends.
4.30pm	Whole Day Session ends.
4.30 – 6.30pm	After School Care available until 6.30pm.

Access

The Junior School has a key pad for entry. Please press the buzzer which will alert the Junior School Office.

During the school day (outside of the normal drop off and pick up times), all visitors (including parents) must report to the Junior or Senior School Reception on arrival, where they will be given an identity badge and made aware of our Safeguarding and fire procedures. Morning Talks

Morning Talks (our name for assembly) are held on Monday, Wednesday, and Friday each week for the Junior School and feature music, talks and performances. Nursery children also visit the Junior School on specific occasions such as for festive occasions or if there is an appropriate visiting workshop or speaker.

Drop Off & Collection

Drop Off Information

For children arriving for a Morning, School Day or Whole Day session, the day starts at 8.30am unless a child is attending Wraparound Care. We offer a staggered start to the school day with our gates opening from 8.00am to ease traffic congestion. For children attending an Afternoon Session the day starts at 12.30pm

For Nursery children drop off is at the classroom door at the start and end of the day. Children are taken to the main Junior school gate at the end of the morning session, and afternoon children are met by a member of the Nursery team to bring them into the Nursery. Please come to the main Junior School gate and buzz for entry, and then bring your child to the Nursery doors.

Collection Information

All Nursery children should be collected from the front of the Nursery entrance at the end of their session.

If parents have made alternative arrangements for collection with an adult who is not their parent, we ask that the class teacher is informed by email. In case of emergency regarding collection or drop-off, please contact the Junior School Office.

Absence Reporting

Unplanned absences, due to an emergency or sickness, should be reported to the Junior School Office before 9.00am by emailing joanna.pitts@stchris.co.uk or by calling 01462 650962. Please copy your class teacher into your email. Absence can also be notified by My School Portal which will inform the Office.

We follow-up on any absences that we have not been notified about. Lateness should be avoided whenever possible; it disrupts a child's learning routine and the school day as a whole. Late arrivals should report to the Junior School Office.

If your child is unwell and unable to participate in a PE or a swimming session, please ensure that the class teacher is informed in writing or by e-mail beforehand.

Junior School Year Groups

St Chris has its own historical names for year groups which you will soon get to know when you join the school.

Key Stage	Standard Name	St Chris Name
Early Years Foundation Stage	Nursery (age 2-3)	Half Monte
	Nursery (age 3-4)	Top Monte
	Reception	K Group
Key Stage 1	Year 1	J Group
	Year 2	H Group
	Year 3	G Group
Key Stage 2	Year 4	F Group
	Year 5	E Group
	Year 6	D Group