

Communication Between Home and School

For more information about the School's communications methods and some guidelines for parents, please see our Communications and Social Media Guidelines.



Email

Where a member of staff needs to contact you directly they will use the email you have provided to the school. We also share emergency information – such as school closures due to weather – via email. To aid this, please ensure that you keep your contact details up to date within My School Portal or by emailing hello@stchris.co.uk.

An up-to-date staff list can be found on our website [here](#). All staff can be reached by email using the format: firstname.surname@stchris.co.uk.

Our guidelines are that staff will reply within two working days and within office hours except when on a residential trip (when they will be contactable throughout).



My School Portal

My School Portal is a single secure platform that collates and displays all student information in one place. It is a mobile responsive website that works from desktop and Apple and Android mobile devices.

Through the portal, you can view:

- 1 Student timetable
- 2 Attendance information
- 3 School reports
- 4 Weekly food menus
- 5 View and subscribe to school calendar
- 6 Book Parents' Consultations
- 7 Sign up for trips, visits and fixtures (via Evolve)
- 8 Access ticket sales
- 9 Share details in the parent directory

Ahead of starting at St Chris the Admissions Team will email you details about how you log in to My School Portal along with some helpful introductory videos.

At the start of term, you will also be sent details of your Evolve account which is where you will see and be asked for consent for bookable clubs, trips, activities and sports fixtures.



Parent Surgeries

We welcome and encourage open dialogue between school and home. The Head (Rich Jones) holds weekly Parent Surgeries every Friday for any parent who would like to come in to speak with him – either face to face or via video call. To make an appointment please contact the Head's PA via toni.warner@stchris.co.uk. You are also welcome to make an appointment with other members of the Senior Leadership Team including:

Katie Wright
Head of the
Junior School
katie.wright@stchris.co.uk

Simon Holmes
Chief Operations Officer
simon.holmes@stchris.co.uk



Class Rep/Whatsapp Groups

When a student starts at the school we ask their parent/carer if they would like to be put in touch with their Class Rep – another parent at the School.

The Class Rep usually creates a WhatsApp group to share information with their class. These groups are an efficient way to stay up to date and enable social engagements to be planned.

Social Media

A great way to keep up to date with what is happening at St Chris is by following us on social media. We would love you to share our news and engage with our stories. You can also keep up to date by going to our news section on our website, stchris.co.uk.



The Roundup

The Roundup is our weekly Friday newsletter that is sent to all parents/carers and contains news, notices and information about the week ahead.



Class Dojo

Class Dojo is an app/website where class teachers can communicate directly with the class and share updates from activities. Class Dojo is where we share homework, spelling lists, reminders related to the Junior School and class specific reminders and news. Your child's class teacher will send you the log in information for Class Dojo at the start of term.

Tapestry

An app for Reception (K Group) and Nursery (Monte) parents only, where we share your child's learning journal. The class teacher will send you the log in information for Tapestry at the start of term.

